

12<sup>th</sup> September 2023

Dear Parents and Carers,

It's that time of the year again when our school photographers come into school to take individual photographs and family groups of children who attend Willow Primary School.

They will be in school on **Thursday 21<sup>st</sup> September**.

If you would like your children to have a family photograph please arrange for them to come to school earlier that day and indicate your choice on the link below. You do not need to complete this form if you just want your child to have an individual photograph.

<https://forms.office.com/e/CP3vGPjJ8x>

The photographer will be ready to take family photographs in the Forest Hall between 8.00 and 9.00am that morning; the children can come straight into school via the main office entrance door and photographs will be taken on a "first come, first served basis" Once your children have had their photograph taken they will need to stay with you until school starts at the normal start time, unless you are already booked onto Breakfast Club.

We will try to take most of the family groups before school to keep disruption to morning lessons to a minimum. Individual photographs will be taken of all children throughout the course of the morning.

We expect our children to come to school in full uniform every day but we know that you may want to make sure that they look extra special for their photographs as they are precious memories to share with friends and family.

#### **For children with PE on Thursdays**

Year 3 children need to come in full uniform and bring **trainers only** for this day's PE

Year 6 children need to come in full uniform and bring their PE Kit

Yours sincerely,

Mrs D Sumner  
Principal